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| SOLICITATION ADDENDUM TWO  QUESTIONS AND ANSWERS, UPDATED PROJECT DESCRIPTION AND SCOPE OF WORK, REVISED ATTACHMENT 1, ADDED EXHIBITS 1-10 |

**SOLICITATION NUMBER: 121776 O5**

**Cleaning Services for Various Facilities in Lincoln, NE**

**Opening Date: July 11, 2025**

**Addendum Effective Date: July 8, 2025**

#### Questions and Answers

Following are the questions submitted and answers provided for the above-mentioned solicitation. The questions and answers are to be considered as part of the solicitation. It is the responsibility of bidders to check the State Purchasing Bureau website for all addenda or amendments.

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| Question Number | RFP  Section  Reference | RFP  Page Number | Question | State Response |
|  | V. H.4.b.ii  NSOB  Site  Specific  Requirements | 25 | In the written RFP, cleaning of all metal walls is listed under weekly, however during the walk through it was stated that it should be done quarterly. Can you please  clarify the required frequency of metal wall cleaning? | Please see the revised scope in RFP Section V attached with this Addendum. |
|  | V.P.4.viii  Whitehall  Mansion | 34 | In the written RFP, monthly cleaning of the mansion includes sanitizing, mopping,  cleaning the kitchen, breakroom etc.... During the walk through it was stated that  monthly cleaning of the mansion only included sweeping and dusting, can you  please clarify? | Please see the revised scope in RFP Section V attached with this Addendum. |
|  | V. H.4.a.  NSOB  Hours | 25 | Total (Combined Cleaning and Supervisor Man Hours) Minimum Evening Cleaning  hours for this entire contract are 83 hours Monday, 255 hours Tuesday, 74 hours  Wednesday, 74 hours Thursday, 255 hours Friday. The minimum man hours  Tuesday and Friday are significantly greater than the other days of the week,  primarily having to do with the large amount of hours at NSOB. Either prior to  bidding or even after the bid is awarded, will any consideration be given to dividing  the minimum man hours at NSOB over more cleaning evenings each week? Still  providing the same requested services at the same frequency but dividing some of  the tasks to push some hours onto another day or days each week so that the hours  on the contract would be more even on each day of the week. Doing so would not  affect the price since it would still cover the same minimum man hours weekly.  Being able to offer more full-time cleaning team members instead of a large volume  of part-time team members will result in a better quality clean done by more experienced and reliable full time team members. | This will remain at a 2 day cleaning as listed in the RFP. |
|  |  |  | What is the current way the hours are reported at each facility by current vendor? | A report/spreadsheet is to be submitted to a designated Building Division representative one week prior to scheduled site visit. |
|  |  |  | Will the reporting of hours be done in the same manner under this RFP? | A report/spreadsheet is to be submitted to a designated Building Division representative one week prior to scheduled site visit.  Site visits between vendor and Building Division representatives will occur monthly to review the quality of services provided.  Please see RFP Section V.G for reference. |
|  |  |  | What is the penalty currently for the vendor if they run under the minimum hours in a given period? | In the event that the contractor falls to perform any substantial obligation under the contract, the State may withhold all monies due and payable to the contractor, without penalty, until such failure is cured or otherwise adjudicated. |
|  |  |  | What is the proposed penalty under this RFP if minimum hours are not met? | See RFP Sections II.H-J for information regarding Record of Vendor Performance and Potential Vendor Breach. |
|  |  |  | Is there a separate penalty if supervision hours are not met? What is that penalty? | See RFP Sections II.H-J for information regarding Record of Vendor Performance and Potential Vendor Breach. |
|  |  |  | What is the current monthly cost for each location? | The current contract with the most recent cost/pricing can be found here: https://das.nebraska.gov/materiel/purchasing/contracts/pdfs/64499(o4)ren(3)ext(1)awd.pdf |
|  |  |  | What was the previous RFP number for the NSOB and associated facilities that the current vendor is working under? | Previous Solicitation Number: 4848 Z1  Current contract and previous RFP docs may be found here:  https://das.nebraska.gov/materiel/purchasing/contracts/pdfs/64499(o4)ren(3)ext(1)awd.pdf |
|  |  |  | When was that previous/current RFP for NSOB sent out? | The previous RFP release date was November 4, 2014 |
|  |  |  | Can we have floor plans for all facilities in this RFP? | Please see Exhibits 1-10 posted with this addendum for facility floor plans. |
|  |  |  | We see the state patrol office is in this RFP, is there an additional RFP for the state Patrol Office? | Please see RFP Section V.Q. for the information regarding The Nebraska State Patrol Headquarters. |
|  |  |  | For inside window at NSOB, what height is the scope of work? | Up to 10 ft. |
|  |  |  | The scope of work calls for quarterly strip & wax for NSOB , can you confirm please? on the walk-thru, we heard annually. Thank you | This has been updated to annually. Please see revised scope in RFP Section V attached with this Addendum. |
|  |  |  | After further face-to-face discussions regarding question #3 above, is it possible to  clean the NSOB building using 300 staff hours spread over 5 days Monday – Friday?  Specific tasks would be scheduled to occur on a specific schedule so everyone  would know what to expect. This way the contractor can hire a higher grade of  professional cleaning staff who are not just part-time labor. | This will be remain at a 2-day cleaning as listed in the RFP. |
|  |  |  | Is the bid an all or nothing deal? Or can vendors choose to bid on only certain  buildings? And can the State select different contractors for different buildings? | The State reserves the right to award this contract to one vendor or multiple vendors upon evaluation. |

#### Updated Project Description and Scope of Work

Sections V.G.5-6, V.H., V.I, V.J, V.K, V.L, V.N, and V.P of the RFP will be updated as follows:

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#### Updated Attachment 1 – Facility Stats Cleaning Hours

Attachment 1 has been updated to reflect the increase of Minimum Daily Man-Hours for the 1526 Building to 48 as follows:



#### Exhibits 1-10

Exhibits 1-10 are hereby added to incorporate the facility floor plans into the solicitation.

This addendum will be incorporated into the solicitation.